

# Club 'T' MG



*"Maintaining the Breed"*

## Handbook



## Club 'T' MG Orientation

Welcome to Club 'T' MG!

The club was formed the summer of 1961 by several local owners who wanted to preserve the MG marque. The club encourages members to restore and use their cars.

Monthly meetings are held on the second Tuesday of each month at Elmer's in Clackamas. Members start gathering at 6:30 for food (optional) and talk. The meeting begins at 7:30 and usually lasts until 9 PM. At the conclusion of the meeting a raffle is held of items donated by the members with the club adding some appropriate items. There is no meeting in December. Instead we celebrate the year with a Christmas brunch.

Dues are \$25.00 a year and are paid in November for the following calendar year. Each member receives a copy of the monthly newsletter, *Ye Olde Valve Clatter*, and a Roster of members and their cars (this booklet).

Each month we have at least one activity planned. These range from a rally or tour when the weather is more co-operative to a Super Bowl party in January when the most prudent MG owners keep their cars indoors.

During the year we have some major events. In April we sponsor and hold the Annual AutoJumble, an all British swap meet; July we participate in the Historic Car Races. In July or August we have our annual Rendezvous, a three or four day event to show and drive your car. In the past years these have been held in various resort locations such as Newport, Mt. Hood and Port Townsend. We also support the West Coast GoF (Gathering of the Faithful), a 'T' car event. Labor Day weekend we co-sponsor with other Portland car clubs the All British Field Meet. In October we participate in the Northwest Car Collector's show.

If you are not a member and would like to join, please come to a meeting and complete an application or contact Ron Evans (our membership chairman) at [schlinderevans@juno.com](mailto:schlinderevans@juno.com). I know you will find a great group of people who like to show and drive their cars and have a good time.

## Rendezvous Committee

The Rendezvous Committee is an all-volunteer group that puts on our summer event. It was started by Brien and Jerrie Rainville and Bud and Lou Ane Mortensen in 1983. Their idea was to have fun family event with friends similar to the GoF but without all the rules. The Rendezvous usually starts on a Thursday evening and ends Sunday morning at a resort or place of interest. During our stay we have a great time showing and driving our cars. Events usually include a Rally, Tour, Funkhana, Car Show, and Banquet.

Any club member may Chair the Rendezvous. The Club 'T' MG board will approve the site and appoint the Chair.

**The Chair** usually selects the site and volunteers to chair the committee however there are no rules for this. If you have an idea for a site but don't feel quite up to being the Chair tell a club Board member. Being the Chair is not as daunting a task as you might think because there is a great deal of experience and help available from other club members.

The Chair is responsible for negotiating with the site for room's rates, food that will be served at the various events and other dealings with the site. This includes arrangements with the treasurer to make the deposit.

The Chair also selects the committee members who are then responsible for some portion of the event and is the main avenue of information between the sub-committees.

The **Treasurer** is responsible for depositing and writing checks, and keeping track of the money. The Rendezvous has its own bank account. A review of the accounting is held each October by the Club'T' MG board, closing the books on the current year Rendezvous and starting the next year.

### The Sub Committees

These are the committees we have used recently. Others could be designated.

**Registration**—Once the committee has made the basic plans for the event, the Registration Chair is responsible for procuring the brochure and registration form to be distributed at the Christmas Brunch and mailed to past attendees that do not belong to Club T MG. (We have a following from outside the Club.) The Registration Chair collects the money (and forwards it to the treasurer) and the data including type of car from the registration form. This Chair and/or his committee prepares the registration packet by creating or gathering from other committees, the schedule, name badges, car plaque, event pin, event badge, ballots for cars show and any other items to be distributed to registrants.

- a) Number 1 registration is auctioned at the preceding Rendezvous and includes registration fee and a commemorative shirt.
- b) In the past, one ballot has been included for each person listed on the registration form.
- c) As registrations are received a confirmation is sent.

**Funkhana**—This event tests the driver's and the navigator's abilities driving though a course and performing various tasks. This Chair is responsible for designing and running the event and recruiting needed help.

**Rally**—The Rally is designed by this Chair and can be as imaginative as you want to make it. It is usually not a Time and Distance.

**Master of Ceremonies**—Both Registration Evening and the Banquet have a schedule of presentations. The Master of Ceremonies hosts and sets the schedule for these events. Anyone having a presentation needs to schedule with him the day before the event.

**Tour**—We are here to drive and see the place. We need a plan.

## Rendezvous Committee

**Car Show**—This Chair lays out the field for the Car Show, for counting the ballots and getting the results to the Photograph Chair in a timely manner. Traditionally, the club has used a weighted ballot for this show. (For more information talk with Wallie Downs)  
People's Choice ballots will be available to anyone who does not have a registration ballot. Cars showing up on day of show can, at the discretion of Car Show Chair, park on the field without a number and not be allowed to participate in awards.

**Awards**—This Chair will design or arrange for the awards for the Car Show, Rally and Funkhana winners and will co-ordinate with other Chairs as to the number of awards needed:

- **Event Awards**—Car Show, Rally, Funkhana
- **Hard Luck**—is given to the person who had the worst car trouble getting to or during the event.
- **Sweetie Pie Award**—was created in the early years of the Rendezvous to recognize the work of a lady of the club. The award name refers to a desert that was in abundance at the time.
- **Dick Criswell Memorial Cup**—is in memorial of a charter member. It is awarded each year to the fellow who emulates his appreciation of the MG cars and the club.

**Raffle**—This Chair gathers items for the Raffle and Auction and either MC's the event or arranges for the MC. We ask all participates to donate an item. If you have a special request for handling your item discuss it with this chair 24 hours before raffle/auction.

- **Big Apple** is a large hollow red apple that first appeared at that first Rendezvous and has been passed on year to year. The winning raffle ticket gets the items in it and gets to fill it with what ever they want and returns it sealed for the next year's raffle.
- **Little Apple** is the same as the big apple only smaller.

**Logistics**—Several of the events need special equipment and supplies. This Chair gathers the equipment needed and sees that they arrive in a timely manner.

**Pins/Badges/Shirts**—This Chair arranges for these items to be made. We have regular sources.

**Photography**—This Chair arranges for the slide show for the Award event and any other picture activity.

**Decoration**—This Chair picks a theme for the Banquet and decides on the decorations for the dinner.

**Quilt**—This Chair selects a design, recruits others and arranges meetings to create a quilt to be raffled or auctioned.

Each Rendezvous is unique. If a Rendezvous Committee chooses to vary from this outline they may do so by a public statement either in the registration materials or in an article in the *Ye Olde Valve Clattre*.

The original goal of the Rendezvous is a fun family time. To paraphrase Jerrie Rainville — it's a fun social time, and the cars are the excuse.

# Club "T" MG By-Laws

## ***Section I: Non-Profit Restriction***

This club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the Club shall inure to the benefit of any member or individual.

## ***Section II: Membership***

Membership requirements shall be as set forth in this section.

1. Membership shall require the payment of dues in the amount determined by the Members. At this writing dues shall be \$25.00 per year.
2. Application for membership (with applicable dues) shall be made to the membership chairman in the form and manner approved by the Board of Directors.
3. First-year dues will be pro-rated as follows: September-December \$25.00; January-March 20.00; April-June 15.00; July-August 10.00
4. Termination of membership may occur voluntarily by a member's signed statement to the membership chairman and his or her return of all club property.
5. Involuntary termination shall require the return of all club property and will occur as the result of either:
  - a. Non-payment of dues for 60 days after the beginning of the fiscal year.
  - b. Vote by 2/3 of the members submitting ballots following a petition by at least 1/3 of the members to the membership chairman, notification in writing by the membership chairman addressed to all members (including the member whose termination has been petitioned), through publication in the club newsletter, and reading of that petition at a meeting designated in the notice and providing any member an opportunity to speak for or against the involuntary termination.

## ***Section III: Meetings of Members***

1. Annual and special meetings of the members may be called by the President or Board of Directors and held at any designated place or time provided written notice is given to the members no less than 2 nor more than 50 days prior to such meeting. It is intended that written notice as stated herein shall be contained in a club newsletter distributed to the membership.
2. Decisions of the membership shall be determined by a majority of all voting members present or represented by proxy (signed within 30 days) at any duly called meeting.
3. One-twentieth or more of the members may call a special meeting at any time or an annual meeting not otherwise called within 90 days following the fiscal year end.
4. The annual meeting shall be within 30 days following the fiscal year end as set in Section VII, paragraph 1. It is intended that any meeting pursuant to the above paragraphs shall be preceded by the notices provided in paragraph 1 of this section.

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### ***Section IV: Board of Directors***

1. The Board of Directors shall consist of nine members, who shall be the President, Vice-President, Secretary, Treasurer, Activities Director, Membership Chair, Historian, and two Members-At-Large. The Editor of the Club Newsletter shall also be represented as a non-elected, non-voting member of the Board of Directors.
2. Three new directors shall be elected each year for a three-year term, so there shall be on the Board at any time three members with a three-year term, three with a two-year remaining term, and three with a one-year remaining term. No person can be elected to consecutive three-year terms.
3. Board Member nominations for the positions with expired terms shall be made by the membership at the September general meeting. Voting shall be by sealed ballot to be counted at the November general meeting. It is intended that the ballots will be mailed to the members no later than October 15th to be returned to the club address by November 5th or brought to the November general meeting.
4. There shall be a regular meeting of the newly-constituted Board of Directors prior to the annual meeting of the members, at which the Officers shall be elected by the Board.
5. Installation of the newly elected officers shall occur at the annual meeting between December 1st and 31st.
6. Meetings of the Board of Directors shall be called by the President or any two Directors, and each Director shall be provided at least five days prior notice. Board meetings will be open to all Club members but prior notice is not required. Meetings may be held at any time or place as designated in the above-mentioned notice.
7. Majority vote of those present shall constitute the determination of the Board at a duly-called meeting provided at least 50% of the Directors are present
8. Vacancies in the Board of Directors shall be filled by the Board. A new Director shall fill the unexpired term of his or her predecessor.
9. Board members may be removed at a duly-called meeting of members by a majority vote of Club members.

### ***Section V: Duties of the Officers***

1. The President shall preside at all meetings of the members and of the Board. He or she shall perform the duties usually associated with this office and as otherwise set out in these By-Laws. He or she shall be the Executive Officer of the Club and its Board, and shall appoint committee chairs for all standing committees except the Activities Committee.
2. The Vice-President shall assist the President as requested. In the event of death, resignation, or other inability of the President to act, the Vice-President shall assume the duties of the President until a successor is elected pursuant to Section IV, paragraph 8 of these By-Laws.
3. The Secretary shall maintain the minutes and records of meetings of the members and of the Board, cause proper notices to be provided, see that Club correspondence is transmitted, and perform other duties applicable to this office.

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4. The Treasurer shall be accountable for all Club property and money fund subject to the restrictions of the Board, maintain account records, report of financial status to the Board and members, keep an up-to-date inventory of Club property, file annual Club tax returns (when required), and prepare and present the books to the Board for audit in January of each year or at any other time as requested by the Board.
5. The Activities Director shall be responsible for the scheduling and coordination of events.
6. The Membership Chair shall be responsible for membership solicitations, applications, renewals, terminations, and maintaining an up-to-date roster.
7. The Historian/Librarian shall maintain a record of Club activities and other reference materials.
8. Members-At-Large shall act as liaisons for major Club events, e.g. the Rendezvous, All-British Field Meet, N.W. Car Collectors Show, etc.

### ***Section VI: Amendment of Articles and By-Laws***

Articles and these By-Laws may be amended together or separately by the following procedure:

1. Proposal to amend shall be made by a member at any general meeting. The proposal must be approved at that meeting for Club vote.
2. The proposed amendments will be printed and distributed to the members by personal mail or through the Club newsletter including copies of existing provisions that will change, if any, and a ballot form for each member.
3. Ballots to be counted must be returned to the Club P.O. box within 30 days of mailing unless a different duration has been set out in such ballot.
4. At least 2/3 of the members submitting ballots shall vote in favor of the proposed amendments for the amendments to be adopted.
5. Notice of adoption of the amendments will be distributed to the membership within 30 days following the ballot count.

### ***Section VII: Miscellaneous Provisions***

1. The Club fiscal year shall be December 1 through November 30.
2. The Club emblem (badge) shall be a replica of the centre-lock wheel cap, with the MG octagon in its centre; bordering the cap and behind it the words "Club T MG" above and "Portland, Oregon" below.
3. It is intended that driving events, to be selected by the events committee, will be held monthly during May through October and shall be oriented to all MGs.
4. To the extent possible, it is intended that all notices and other official mailings be contained in the Club newsletter, *Ye Olde Valve Clattre*.
5. Club "T" MG does not condone the use of alcoholic beverages at any Club functions and will not provide them under any circumstances.

## General Information

### **Events**

Any member can coordinate, or assist with an event. If you have an idea for an event, propose it to the Activity Chairman or to any Board member. Have a target date, a general outline of the activity, and estimated costs in mind. The Activity Chairman has ideas for events that you might volunteer to plan, coordinate, or assist with. Your efforts are rewarded by points toward the most active member trophy described below.

The Activity Chairman has a small budget for incidental costs associated with an activity. Any expenditure by the Club over \$50 needs Board approval. Events requiring reservations for meals or lodging must be prepaid by the members to the club (checks made to Club 'T' MG). We do not want anyone stuck for someone else's bill.

Activity coordinators are expected to promote the event by submitting an article for the Valve Clatire at least one issue before the event. They are also expected to write a summary article for the Valve Clatire after the event. Activity coordinators should also arrange for pictures to be taken and copies given to the Historian.

### **Most Active Member Trophy**

Each year at the Christmas Brunch, the club recognizes the member or family that has been the most active during the past year. Points are accumulated as follows:

<b>Meetings:</b>	Attendance	3 points
	Drive an MG	2 points
	Wear badge	1 point
<b>Club Event Or Activity:</b>	Plan / coordinate	10 points
	Assist with event	5 points
	Attend an event	3 points
<b>Board Member Per Year:</b>	All members	12 points
<b>Other:</b>	Write article for Valve Clatire	3 points

It is each member's responsibility to declare their activity on the monthly attendance sheet routed at each club meeting. If you can't attend the club meeting, add it to the sheet the following meeting, or contact the Membership Chairman.

